***Interim Report Form – Request for further pre-financing***

***Call: 2021-2027***

***Erasmus+ Youth***

***Partnerships for Cooperation***

**General information**

This is a temporary interim report form to be used by beneficiaries when the report is triggering a further pre-financing payment as per the respective grant agreement with the NA.

This form is to be used until this functionality is available in the Beneficiary Module.

**Project identification**

|  |  |
| --- | --- |
| Action Type | Cooperation Partnerships / KA220 |
| Call year |  |
| Round |  |
| Project agreement number |  |
| Project title |  |
| Beneficiary Organisation (Full legal name) |  |
| Contact Person (first name, last name, e-mail address) |  |
| Reporting period |  |

**Project Management and Implementation**

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| Please provide an overall state of play of your project: what are the achievements of the project at this stage? Are the initial project activities and objectives being carried out and reached so far? Your description should give the reader a comprehensive insight into the project’s progression. |
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| Please describe further in details the project activities supported by the grant for Project Management and Implementation that have been carried out until now. |
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| If relevant, please describe any difficulties you have encountered until now in managing the implementation of the project and how you and your partners handle them. |
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| How is the monitoring of the project being carried out so far and by whom? |
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| How did the project partners contribute to the project so far? Has the distribution of tasks been adjusted since the application stage? |
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| If your project involves other organisations, not formally participating in the project, please briefly describe their involvement. |
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**Impact**

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| What has been the project's impact so far on the participants, participating organisations, target groups and other relevant stakeholders? |
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**Transnational Project Meetings**

In case more than one of this kind of activity has taken place by the time of submission of this report, please copy and paste the table below and the fill in the additional information.

|  |  |
| --- | --- |
| Meeting title |  |
| Start date – end date | dd-mm-yyyy – dd-mm-yyyy |
| Receiving organisation |  |
| Receiving country + city |  |
| No. of participants |  |
| Description of the meeting | |
|  | |

**Project results**

In case more than one project result is to be reported on by the time of submission of this report, please copy and paste the table below and the fill in the additional information.

|  |  |
| --- | --- |
| Project result title |  |
| Result type |  |
| Start date – end date | dd-mm-yyyy – dd-mm-yyyy |
| Available languages |  |
| Available medias |  |
| Leading organisation |  |
| Participation organisations |  |
| Description of the project results – Please describe the progress of the result development thus far. | |
|  | |

**Multiplier Events**

In case more than one of this kind of activity has taken place by the time of submission of this report, please copy and paste the table below and the fill in the additional information.

|  |  |
| --- | --- |
| Event title |  |
| Start date – end date | dd-mm-yyyy – dd-mm-yyyy |
| Country of venue |  |
| Projects results covered (using result title) |  |
| Leading organisation |  |
| Participating organisations |  |
| No. of participants |  |
| Description of the event | |
|  | |

**Learning/Teaching/Training Activities**

In case more than one of this kind of activity has taken place by the time of submission of this report, please copy and paste the table below and the fill in the additional information.

|  |  |
| --- | --- |
| Activity title |  |
| Activity type |  |
| Start date – end date | dd-mm-yyyy – dd-mm-yyyy |
| Country of venue |  |
| Leading organisation |  |
| No. of Participants |  |
| Participants with Special Needs (out of total number of Participants) |  |
| Accompanying Persons (out of total number of participants) |  |
| Is this a long-term activity? |  |
| Funded duration days |  |
| Participating organisations |  |
| Description of the event | |
|  | |

**Budget**

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| --- | --- | --- |
| Please encode the grant, the activities you have carried out thus far, have generated. You should consult Annex IV to your contract to find the applicable rates. | | |
| **Budget category** | **Grant awarded** | **Grant used thus far** |
| Project Management and implementation | € | € |
| Transnational project meetings | € | € |
| Project Results | € | € |
| Multiplier events | € | € |
| Learning/teaching/training activities | € | € |
| Inclusion support | € | € |
| Exceptional costs | € | € |
| TOTAL SUM | € | € |

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| Please provide any information you wish to add to explain the accounting |
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**Further pre-financing**

Are you requesting a further pre-financing payment? Yes  No

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| --- | --- |
|  | Total amount |
| Grant awarded from the E+ Programme (as in your Grant Agreement) | € |
| Pre-financing: grant already received from the E+ Programme for this project | € |
| EU grant already used up | € |
| **Further pre-financing payment requested** | € |

**Beneficiary Declaration of Honour and Signature**

*I, the undersigned, certify that the information contained in this report form and its annexes (if applicable) is accurate and in accordance with the facts. In particular, the financial data provided corresponds with the activities actually realised and to the funds actually paid.*

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| Place:       Date (dd-mm-yyyy):  Name of the beneficiary organisation:  Name of legal representative:  Signature:  Stamp of the beneficiary organisation (if applicable): |